



# Minutes Executive Board Meeting

**March 1, 2020**

**Opryland Hotel, Nashville, Tennessee**

The board convened at 9:26 a.m. Central

Present: Denise Lujan, Patrick Saxon, Wes Anthony, Meredith Sides, Carol Mueller, and Annette Cook

Guests: None

Absent: None

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## **1. General Items of Discussion (Board)**

- Discussion about the leadership congress powerpoints.
- Discussion of changing the goal of “financial stability” to “operating procedures” or similar. Maybe “Organizational Operations and Structure.”
- Discussion about chapter name changes.
- We are taking “financial stability” off of the Leadership Congress powerpoint, but leaving it as an internal goal.
- Idea of surveying in the membership again about the JDE and readership/participation.
- Survey about professional development needs and ideas
- Survey about people who didn’t attend this year--why didn’t they come?
- Updated goals are:
  - Expand membership
    - Scope (including K-12, admins, athletic success professionals, FYE, etc.)
    - Growth
  - Expand communication reach
    - Structure for dealing with this and what it looks like
    - Looking at public relations options
    - Exploring opportunities with people with wide communication networks, like Sharisse Turner, Laura Kalbaugh, etc.
  - Expand professional development
    - Focus on student success
    - Conference
    - Articles
    - Publications
    - Regional conferences

- Operations and structure
  - Leaders
  - Efficiency
  - Finances
  - Meetings
  - Networks and committees aligned to organization
  - Chapter responsibilities
- Conference retention:
  - People who came to conference in 2019 AND are coming 2020 -- 218 people
  - People who came to conference in 2018 AND 2019 -- 193 people
  - People who came to conference in 2018, 2019, and 2020 -- 106 people
  - Texas, TN, Arizona, NC, AL = sending most people to conference this year
- Discussion about membership committee plan--create it as a Task Force with a defined time for their work. The Task Force will be recruiting/identifying potential new members, ideas for how to retain members (identify how to proactively contact and to bring back), look at membership increase within the chapters. This Task Force will report to the President-Elect. Take over creating ideas for the +One campaign for 2021. We will be accepting applications for chair of the Membership Task Force.
- Discussion about the +One campaign.
- Programs of Promise discussion. This will be going under the President-Elect.
- Discussion about Practitioner to Practitioner publication. Talk to Deb about a “special edition” of P2P that focuses only on co-requisite implementation. Meredith is going to help Deb recruit articles. Also think about recruiting from universities.
- Discussion about the Standards and Evaluation Committee. Denise and Meredith will be talking with Linda on Wednesday.

Meeting adjourned 4:15 p.m. Central



# Minutes Executive Board Meeting

**March 2, 2020**  
**Opryland Hotel, Nashville, Tennessee**

The board convened at 9:10 a.m. Central

Present: Denise Lujan, Patrick Saxon, Wes Anthony, Meredith Sides, Carol Mueller, and Annette Cook  
Guests: Glynis Mullins and Dan Nelson  
Absent: None

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## 1. General Items of Discussion (Board)

- Discussion about the Leadership Congress leadership powerpoint
- Discussion about fee waivers
- Annette updated the board on general conference-related items
- Discussion about pre-conference institutes. Discussion about offering to take pre-con institute speakers to eat dinner with NOSS Board (NOSS paid)

Motion to approve taking the six workshop presenters to thank them for presenting their workshops.

First: Annette Cook

Second: Carol Mueller

Discussion

Motion passed 4-2

- Discussion about cake for Kellogg reception.

Motion to get Dr. Hunter Boylan a cake for his retirement party (\$200).

First: Carol Mueller

Second: Wes Anthony

Discussion

Motion amended to get Dr. Hunter Boylan a cupcake from the marketplace for his retirement party.

First: Carol Mueller

Second: Wes Anthony

Motion passed 5-1

- Meredith will create a survey regarding what the membership thinks about moving the Treasurer position to an appointed position.



# Minutes Executive Board Meeting

**March 3, 2020**  
**Opryland Hotel, Nashville, Tennessee**

The board convened at 9:05 a.m. Central

Present: Denise Lujan, Patrick Saxon, Wes Anthony, Meredith Sides, Carol Mueller, and Annette Cook  
Guests: Glynis Mullins and Dan Nelson  
Absent: None

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## **1. General Items of Discussion (Board)**

- Discussion about PADE's request for a board member to attend their meeting
- Discussion about the Administration Network
- Discussion about a possible chair for the Membership Committee
- Discussion about having more specific guidelines about who can become a leader in a committee, Network, etc. We will have that as a goal under our operations goal for the organization. Discussion about an affirmation that each leader does indeed want to stay in the position each year.
- In-depth discussion about position duties for the new board members coming on.
- Discussion about the chapter leaders and boards.

Meeting adjourned at 11:08 a.m. Central