



Minutes Annual Conference - 2019 Executive Board Meeting

**MARCH 3-5
ATLANTA, GEORGIA**

Present: Deb Daiek, Denise Lujan, Mary Zimmerer, Patrick Saxon, Meredith Sides, and Annette Cook

Absent: None

Meeting commenced at 9:08 a.m. Eastern on March 3, 2019

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the amended minutes from February Board meeting.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 4-0

2. President's and Conference Manager's Report

- Discussion about board conference protocols
- Discussion about Leadership Congress
- Discussion about focusing on Networks and Committees to recruit
- Discussion about new name powerpoint at Thursday luncheon
- Discussion about the JDE meeting...recommendation of issue-by-issue contract due to the financial status of the organization. \$6,700 per issue is about the cost we could afford, but we cannot sign a long term contract. How will the journal adapt to fit the new change to the organization? Further conversation about the JDE meeting.

Motion for the board to consider a new agreement with the JDE only if the JDE will do the following things: 1) change and broaden the scope of the Journal to match the organization's new scope as outlined by the board and 2) to publish on a issue-by-issue basis with a price that the organization can afford.

First: Meredith Sides

Second: Mary Zimmerer

Discussion

Motion amended

Discussion

Motion amended

Discussion

Motion passed 4-0

- More discussion about board protocols
- Discussion about the timeline for rolling out our new name. Annette has come up with important information about the timeline about changing NADE's name. We will pay a \$100 fee to change our name in Illinois. Then, we will have to move the organization to Alabama, which is also involve a fee. She has done all of the research on what needs to be done and will be beginning the process when we get back from the conference.
- Discussion about communicating the name change to other organizations. The rebranding committee will come up with a list of organizations to send this information to. Discussion about a possible meeting of stakeholders at next year's conference who can provide some ideas about future directions for the organization.
- We would like to have NOSS t-shirts made, especially for next year's conference.
- The rebranding committee will need to weigh in on whether or not the motto needs to change.
- General discussion about the 2020 conference, conference strands, conference forms, etc.
- Rebranding committee: Denise Lujan, Patrick Saxon, Annette Cook (chair), Johari Barnes, Jennifer Hulehan, Rosemary Karr, Michael Spinks, and Jeff Thies
- Discussion about the new name for Digest: Practitioner to Practitioner. Deb will be the new editor of this online publication.
- Discussion about the H&H contract and the Self-Evaluation Guides. Discussion of transferring the contract if it is possible, and also discussion of bringing up the fact that the H&H Contract is with NADE, not NOSS. The 2017-18 income was \$140, and the 2018-19 income as of March 3rd was \$52.50.
- Discussion about re-negotiating reciprocal agreements.
- Deb, as Immediate Past President, will be organizing the webinars for this year. Deb and Annette have gotten some complaints that the webinars aren't free. Discussion about doing free practitioner to practitioner webinars related to the new journal in addition to the paid webinars with "bigger names" in the field.
- Idea to have presenters from 2019 conference who have outstanding reviews maybe do a webinar for us.
- Idea to have webinars that also match the broadened scope of NOSS...student success related topics.
- Discussion about the Programs of Promise. Whichever programs are chosen each month, then Meredith will feature them in the newsletter and put their program on a featured area of the website. If there is an excellent program, then we can ask them to do a webinar. A board member needs to run this program. Meredith will be taking this on as part of her duties. Discussion about doing a separate email blast to membership featuring the Programs of Promise instead of adding them into the newsletter.
- Patrick and Denise will be meeting to discuss President-Elect duties as Patrick takes those on, and Mary will do the same regarding Vice-President duties. Patrick will also be training Carol.
- Archive and save what emails/documents/etc. from your current NADE email that you want by May 1.

- Because of the issues that come up when people change position, we would like to change our new email addresses to something like dlujan@thenoss.org or psaxon@thenoss.org or denise@thenoss.org, etc. We will be using institutional emails from after the conference until we transition to the new NOSS emails.

Meeting adjourned 4:15 p.m. Eastern

Present: Deb Daiek, Denise Lujan, Mary Zimmerer, Patrick Saxon, Meredith Sides, and Annette Cook

Absent: None

Guests: Wes Anthony and Carol Mueller

Meeting commenced at 8:37 a.m. Eastern on March 4, 2019

- Further discussion about the JDE
- Discussion about traveling to other organizations/reciprocals this next year to present ourselves as our new organization. There is some concern that there will be issues regarding funding and/or the benefit to NOSS, but some of the organizations might be a good opportunity for us to share our new organization's name and focus.
- Discussion about NILOA (National Institute of Learning Outcomes Assessment). Denise is going to be talking to a representative of this organization to see about a potential partnership.

Motion that we eliminate the Type C grant.

First: Mary Zimmerer

Second: Meredith Sides

Discussion

Motion amended

Discussion

Motion passed 4-0

- Discussion about the other chapter grants: Types A, B, and D.
- Discussion about grant applications asking the applicants to put the current list of chapter officers on the grant application.
- Discussion about the Type D grant. Discussion about grants only for chapters who are in financial need.

- Discussion about the transition of the treasurer's role. Discussion about reimbursement for travel.
- Mary Zimmerer will now be filling the role of Exhibits Coordinator for the conference committee.
- 45 exhibitors; 686 registrants not including exhibitors are on the list right now for the 2019 conference. 110 for Saturday breakfast. Wifi has increased. If any of the board members have a serious need with the conference space, talk to Annette first, not the hotel. Cathy with Experient has been wonderful this year. AVSC has been very good this year, as well. Fern has not been good at all. As soon as the Fern contract is up in 2020, we should explore other options.
- White badge has full access to everything; colored badges will say one-day only/visitor
- Discussion about the board schedule and protocols

Meeting adjourned at 11:17 a.m. Eastern