



Minutes Executive Board Meeting

August 18, 2017
Conference Call

The board convened at 12:00 p.m. CST

Present: Robin Ozz, Deb Daiek, Mary Zimmerer, Patrick Saxon, Meredith Sides, Annette Cook

Guests: None

Absent: None

Motion to approve the agenda

First: Deb Daiek

Second: Mary Zimmerer

Motion passed 3-0

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the amended minutes from July board meeting.

First: Mary Zimmerer

Second: Deb Daiek

Motion passed 4-0

2. President's Report (Robin Ozz)

- Discussion about online professional development in general and discussion about the online IRW professional development training. Robin and Meredith suggested the possibility of offering a less-intense course and offering more webinar-style professional development sessions, perhaps monthly, which would cover a variety of topics. This could be a marketing tool, a showcase of our members who have talent and experience in certain education areas, and will make some money for the organization. Robin will bring more detailed information to our September meeting in Maryland. Gwenn Eldridge has agreed to do one on IRW.

- Update office/Bliss Design—There are issues with NADE members receiving rude reactions from the previous office manager. We are continuing to work with Tina at Bliss Design, and that relationship is going well.

3. President Elect’s Report (Deb Daiek)

- Update on payments for McCabe—info needed from Patrick. Deb needs travel expenses from Patrick to complete a report about the financial status of the McCabe conference. We had 85 attendees.
- Discussion about the Strong Start to Finish Conference Call. Deb was not able to make this conference call, but Robin and Annette were able to make the call. This was a call with people in the “fine nine” organizations. There were a few positive and nice things said about NADE by the other organizations. Annette offered our organization as a resource to help explain further developmental students and their needs and challenges to these organizations.
- Article for FACE – info needed – Deb wants the board to set up a Google document to work on this document, as the deadline to submit is getting closer.

4. Vice-President’s Report (Mary Zimmerer)

- Mary received a request for a Type D grant from DEAM for Carol Mueller to attend the NADE conference.

Motion to approve the Type D grant request from DEAM

First: Mary Zimmerer

Second: Deb Daiek

Motion passed 4-0

- Mary is creating a survey she wants to send out to a couple of states that are struggling or aren’t flourishing. She will hope to have it to us by this weekend.

5. Treasurer’s Report (Patrick Saxon)

- General discussion about the tax filings and CPA—info needed and suggestions
- Patrick needs Robin to send him the address for FDE for the CPA on the tax filing
- We were late getting everything to the CPA this year. She can do the tax filings, but not the full audit. She will look at the big transactions, though. She suggested we don’t spend the money every single year for an audit; perhaps we could just do every other year.

6. Secretary's Report (Meredith Sides)

- Discussion about In Memoriam section about Maxine Elmont in newsletter – Meredith will ask Vicki Kelly to write a remembrance
- Meredith needs to put up an agenda sheet for September meeting
- December meeting discussion. Discussion about going to Virginia, Wisconsin, California, or Hawaii because of the problems those chapters have had.

7. Conference Manager's Report (Annette Cook)

- 2018 registration will be done through Wild Apricot. We are posting guidelines for people to read the details and keeping the registration itself very streamlined. We are trying to cut out a lot of the extra paperwork.
- Discussion about conference exhibitors – Kathy Stein suggested we just see if anyone comes to us with a question about the loyalty discount before offering it.
- September meeting – discussion about the progress made of getting rooms secured for Saturday night.
- Conference committee – everyone accepted their roles on the conference committee. Annette will send Meredith an article update about the conference committee in the newsletter.
- Responses to newsletter articles – when people reply to the newsletter email, the office gets the replied email. Annette will forward those to the appropriate person as necessary.
- AMATYC—NADE Math Summit 2018 – general discussion. The board would like more information in order to contribute \$2000 for the math summit
- Discussion about elections and the logistics.
- Quick office update—email blast with updated office information is needed. Annette is cross-checking memberships. Pat allowed people to renew with the old membership rate, which has led to a loss of funds.

Motion to adjourn

First: Meredith Sides

Second: Mary Zimmerer

Motion passed 4-0

Meeting adjourned at 1:10 p.m. CST