

Executive Board Meeting Minutes

January 18th, 2022 Zoom call

The Board convened at **4:00 p.m.** Eastern

Present: Denise Lujan, Meredith Sides, Mary Monroe-Ellis, Glynis Mullins, and Annette Cook

Guests:

Absent: John Craig

2022 Conference

1. Conference Manager

- <u>Safety Protocols</u> Must review and send in comments- Meredith will edit- Send this out Thursday.
- Registration Very Optimistic!
 - updated count–127 (NOSS), 46 (Summit), 8 exhibitors

board name badges have been ordered.

- 4 undergraduate students with instructor doing presentation; coming for 1 day; asked for a reduced reg rate for students.
 Propose \$200 per student rate The Board says Yes!
- Distributing swag discussion. Bags only if a member wants one.
- No ribbons for badges this year. Name badges will have different colors-
- Reservation status 38% of hotel block. Annette will inquire on Thursday and update the Board.
- More discussion about having a virtual option. Cengage might be willing to cover all or some of the virtual day option- Advertise the virtual day towards the end of Feb. Keep virtual 1-day registration open until the day before - Annette will update the Board on the numbers.
- Discussion about needing a Mic at the opening reception. The Board agreed not to use a mic at the opening reception.
- Discussion about using the NOSS logo instead of a theme in the future. We must decide because we will welcome members to TN for 2023. Reach out to the person identified as the liaison- Send the list to Mary (VP). Since the Vegas logo is already prepared in 2024 will go back to logo.
- VIP rooms- offer a VIP room to Deb (Past President) The Board agrees.
- Discussions and suggestions on saving money for the organization by giving back
 VIP suites if necessary or return parking passes.

- Mask for speakers Clear mask if we can gather some for the speakers that prefer to wear the clear mask.
- o Annual Report reminder: due to Denise by January 31st

Other Items:

<u>Motion to approve Kelle Hutchinson as Chair of the Online Educator Network effective immediately.</u>

1st: Meredith 2nd: Annette Discussion:

Motion Passed: 5-0

Next meeting: February 10th, 2022 Meeting adjourned at 5:30 p.m. Eastern