



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

Minutes Executive Board Meeting

June 18, 2020

Executive Board Conference Call

The board convened at 2:30 p.m. Eastern.

Present: Denise Lujan, Meredith Sides, Dan Nelson, Glynis Mullins, Carol Mueller, and Annette Cook

Guests:

Absent:

1. Review of Minutes (Board)

Motion to approve the minutes from the June 4th virtual Zoom meeting

First: Meredith

Second: Denise

Discussion:

Motion passed 6-0

2. President's Report (Denise Lujan)

- Leadership Congress: Discussion about the strategic plan and strategies for keeping the members informed of the progress.
- Discussion about if giving the networks a "set" amount of money is a good idea? Suggestion to provide the networks with a set amount of financial support to work with so that they have a better sense of options and control. More discussion about website management for the networks is one of the most significant expense for the networks. Suggestion to look into the networks using the NOSS website. Discussion about possible pros and cons of the networks using the NOSS website. The board will table the discussion.
- The NOSS New York chapter has submitted a proposal to become an affiliate of another national organization (NYCLSA). The proposal was introduced to the board for review. A suggestion would be to help the NY chapter increase membership rather than becoming an affiliate of another national organization. Denise (President) will respond to the NY chapter's proposal request.
- AMATYC Webinar: NOSS is excited to partner with AMATYC to host webinars for the members of both organizations. AMATYC has invested in this partnership with NOSS by purchasing a broader license to host more than 100 attendees to host many webinars in the future. The next webinar is scheduled for August 19, 2020. Discussion about AMATYC hosting webinars every month for NOSS members.
- Tutor.com extended an invitation per Denise (President) to partner with NOSS to scale up their impact in higher education by providing a list of potential webinars for NOSS members.

Discussion about Tutor.com providing an avenue to expand NOSS's vision by promoting resources to enhance student success. A suggestion to allow Tutor.com to have a webinar trial run before making any final decisions. The board agrees!

- Update on Denise (president) presenting with Wes Anthony for Cengage. Due to the limited information provided regarding the details, this topic tabled until a future date. Dan (VP) will reach out to gather some information to present at the September board meeting.

3. President Elect's Report (Meredith Sides)

- Prof. development survey update: 132 members have completed the survey to date. Discussion about the most popular request from the members is free webinars. The topics of interest include online tutoring, working remotely, and personal wellness, to name a few. 63% are not aware of the practitioner to practitioner, 63% would like to postpone the 2021 conference to the summer if needed, and 91% knew that registration is a reduced price if you are a member of NOSS. The deadline is next Tuesday-June 23, 2020.
- Discussion about the importance of promoting practitioner to practitioner because it has some useful articles and is a good read for members.
- Meredith/Patrick/Nara: Collaboration to write an article! Discussion about surveying the math summit participants to explore math-related topics, especially the most recent hot topics in higher education.

4. Vice President's Report (Dan Nelson)

- No report

5. Secretary's Report (Glynis Mullins)

- No report

6. Treasurer's Report (Carol Mueller)

- Budget Categories in Quicken reviewed by Carol, Meredith, and Denise before the board meeting remove or change budget line item categories. The updated budget categories shared with the remaining board members.
- Budget categories were removed based on usage, Type A, B, and C grants were divided into individual line items, and a variety of other line items updated.
- Review the proposed budget for next year: Denise, Meredith, and Carol will review and present to other board members before the July board meeting.

7. Conference Manager/Executive Assistant's Report (Annette Cook)

- Executive Assistant
 - Election update: Only one nomination so far for Vice President and the nominee has been contacted, and they accepted. A suggestion is to encourage members to run for elected positions.

- OpaVote -- 274 votes thus far on the bylaws. A reminder will be sent out to capture the attention of those who haven't voted yet.
- Future meeting dates -- July 2, August 6, September 10-13 (fly into Tampa)
- Conference Manager
 - Keynote speaker and proposal update – Confirmation Fredi Lajvardi has partnered with a speaker agency and is now requesting \$15,000 (\$7500 Virtual), which is more than the budgeted amount. The next steps are to reach out to Elizabeth Barkley to be the 2021 conference keynote.
 - Math Summit:
 - Exhibitor rates and opening – Suggestion to lower rates from last year; the board agrees to lower rates; send updated documentation to board.
 - Conference Committee applications: Discussion about the two positions vacant (registration coordinator and program coordinator) after the 2021 conference in Vegas. It is time to solicit names for conference committee positions.
 - 2022 and 2023 contracts: Discussion about room blocks contracts need to be corrected. The correction should take place very soon.

Meeting adjourned at 3:55 p.m. Eastern.