



Minutes Executive Board Meeting

June 21, 2019

Executive Board Conference Call

The board convened at 11:06 a.m. Central

Present: Denise Lujan, Patrick Saxon, Wes Anthony (late), Meredith Sides, Carol Mueller, and Annette Cook

Guests: None

Absent: None

1. Review of Minutes (Board)

Motion to approve the minutes from May Board Meeting.

First: Carol Mueller

Second: Annette Cook

Motion passed 5-0

2. President's Report (Denise Lujan)

- Discussion about letter to reciprocals and a possible collaboration meeting.
- ONET – Denise sent the board documentation from ONET. They want our help to decide what tutoring is, identify experts in our field who are associated with tutoring, and send them a survey. If the board moves ahead, Denise will be filling out some paperwork. The benefit to NOSS is that the organization will be involved on a federal level with defining tutoring. The board will be letting Denise know by mid-next week if they have any strong objections to proposal.
- H&H Contract Update – Denise has not heard anything back from H&H about her email ending our contract with them. We will wait to see if they reach back out to us.
- Retirement Party at conference

Motion that we have a small addition to the Kellogg reception in honor of Hunter Boylan's retirement, including a possible plaque given to him.

First: Carol Mueller

Second: Annette Cook

Discussion

Motion passed 3-1-1

- Linda Thompson contacted Denise with a request to change the Accreditation Commission's name. They are wanting to change the name to Commission for Standards and Evaluation. The board wants it to be the Standards and Evaluation Committee to be comparable to all of the other committees. Denise will be letting them know.
- Discussion about the first draft of the Guides that we have seen. Discussion tabled. The board also feels that it is important that there is a clear statement about the purpose and scope of these new Guides.

3. President Elect's Report (Patrick Saxon)

- Discussion about AC Budget Request. It was not on the appropriate form that was sent out to all Committees and Networks or turned in on time. It also includes a number of expenses and requests that are beyond the normal allocations granted for Committee requests.

Motion to not approve this budget as written.

First: Meredith Sides

Second: Denise Lujan

Discussion

Motion passed 5-0

- Discussion about the Online Ed. Network Chair - Lea Rosenberry resigned – this role needs to be filled now. Annette will be providing Patrick with a list of current Online Educator Network members to look through and then Patrick will bring his recommendation to the Board for approval.

4. Secretary's Report (Meredith Sides)

- Meredith has been making changes made to PPH and will be proposing some major changes at the face to face Board meeting in September. She will be confirming the latest PPH document for the website.
- Meredith is working with Tammy Bishop on the NOSS award updates and hopes to have another update in a few weeks.

5. Treasurer's Report (Carol Mueller)

- Our current funds are \$339,438.60.
- The chapters will be sending their insurance information to Annette in the office directly. Eight chapters have so far signed up.

6. Conference Manager/Executive Assistant's Report (Annette Cook)

- General update about the McCabe conference next week. The program is really strong. There are about 100 people registered. A grant from Amarillo College is covering the cost for everything except for food and travel for Denise and Annette, which is great.
- Discussion about the Lumen Learning webinars. We are okay with moving forward on these webinars as long as they do not conflict with the NOSS webinars that are already scheduled.

- Discussion about elections and campaigning. Annette has done a lot of research about how other organizations handle the campaigning issue. Discussion about “resign to run” that other organizations have.

Motion to add the revised wording to the PPH about selecting candidates and board members running for a different office.

First: Annette Cook

Second: Denise Lujan

Motion amended

Motion passed 6-0

- Discussion about election campaigning.

Motion to adopt the proposed election campaigning policy.

First: Meredith Sides

Second: Annette Cook

Discussion

Motion 4-2

- Credit Card issue with PayPal – This issue is still not resolved. Annette is working hard to get this resolved.
- Russ Hodges says that he was not thanked for his service as the previous Cultural Diversity Committee Co-Chair. Denise is going to find the email that she sent to him previously that thanked him and re-send it to him.
- Discussion about rebranding – CRLA will not share their mailing list and none of the other organizations have responded to Patrick’s request. Kenyatta did a new “web” ad to send to our reciprocals.
- T-shirt contest – we have had one suggestion so far.

Motion to adjourn.

First: Denise Lujan

Second: Wes Anthony

Motion passed 6-0

Meeting adjourned at 12:49 p.m. Central