



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

Minutes Executive Board Meeting

May 21, 2020

Executive Board Zoom Conference Call

The board convened at 2 p.m. Eastern

Present: Denise Lujan, Meredith Sides, Dan Nelson, Glynis Mullins, Carol Mueller, and Annette Cook

Guests: None

Absent: None

1. Review of Minutes (Board)

Motion to approve the minutes from the April 24th virtual Zoom meeting

First: Annette Cook

Second: Meredith Sides

Discussion: None

Motion passed 5-0

2. President's Report (Denise Lujan)

1. Email correspondence from Barbara: JDE contract

- Suggestion to remove the "Formerly known as NADE" statement in the journal.
- All members agreed with this suggestion.

2. Phone call with Dr. Vale

- Suggestion to go ahead and solicit dates for the call with the NOSS Board, EIA & Research Network Chairs, and Dr. Vale.
- Suggestion to have this call during a NOSS Board meeting since the board will already have that date available.
- Suggested dates June 2, 4, or 5th after 10:30 am Central time.
- Meredith and Glynis will coordinate.

3. Shout out to Carol for presenting at Kellogg 2020.

3. President Elect's Report (Meredith Sides)

1. Network, etc. updates

1. Advising & Counseling Network

- Removed previous chairs, voted to make Monique Bruner new chair.

Motion to appoint Monique Bruner as new chair of the Advising & Counseling Network

First: Meredith

Second: Denise

Discussion:

Motion passed 6-0

2. National Trends Network

- Patrick Saxon is willing to give the chair position a try for a year to see how it goes.
- The board is excited to hear this news!

Motion for Meredith to call Patrick Saxon and offer him the position of Chairperson of the National Trends Network

First: Denise

Second: Carol

Discussion:

Motion passed 6-0

3. Tutoring & Peer-Assisted Learning Network

- Shelby Gannott is stepping down as co-chair, and Jennifer Tilbury will become new co-chair.

Motion to appoint Jennifer Tilbury as co-chair of the Tutoring & Peer-Assisted Learning Network

First: Meredith

Second: Carol

Discussion:

Motion passed 6-0

4. Membership Task Force

- Meeting next week with Tammy Francis & Amy Tankersley

5. Award reviewers

- Potential award reviewers Meredith will be emailing: Valerie Cox (Alabama), Kate O'Meara (Tennessee), Stacey Hinkley (Pennsylvania), JAHIRE editor John Craig (Pennsylvania), Jeff Thies (Arizona).
- Meredith will send an invitation to each potential award reviewer to obtain confirmation

4. Vice President's Report (Dan Nelson)

1. Chapter communications: newsletter and reimbursement

1. Reminders sent out to chapters about insurance payments
2. Reminders sent out to chapters about chapter elected officers should be a current member of NOSS
3. Annette reports out: 31% did not have up to date membership or haven't ever been a member of NOSS
4. Discussion: A challenge is getting an email response during this pandemic and summer semester.

5. Secretary's Report (Glynis Mullins)

1. Reminder: Newsletter Items due by May 29th

- Maryland chapter will include an article for June 2020 newsletter (Carol)

2. Agenda for meetings shared in Google Drive for future board meetings
 - All items to discussed placed on the agenda

6. Treasurer's Report (Carol Mueller)

1. Budget and Balance to date
 - Entire budget will be completed for review by board for June meeting
 - Balance to date: \$347,662.76

7. Conference Manager/Executive Assistant's Report (Annette Cook)

1. Executive Assistant
 1. CLADEA/Patrick's NOSS email
 - Table the discussion (CLADEA)
 - The termination of Patrick Saxton's NOSS email- effective June 1st.
 2. Purchasing emails for postcard distribution (\$2198)
 - Suggestion: Not to spend the money at this present time.
 - The board agrees
 3. Election -- time to advertise; need decision on treasurer appointment
 - Discussion: Treasurer decision must be made prior to advertisement of elections in the upcoming newsletter
 - Board will complete discussion through email correspondence
 4. Zoom Webinars -- \$40/month (*or \$400 annually*) for up to 100 per webinar; next option is \$140/month (*or \$1400 annually*) for up to 500
 - AMATYC has a bigger platform to do Webinars which allows NOSS to partner with AMATYC by promoting their webinars in the newsletter
 - Suggestion: Not to add the webinar feature at this time
2. Conference Manager
 1. NOSS 2021 update (canceling, exhibitors, etc.)
 - Canceling: Hotel does not have any insight on canceling at this present time.
 - Exhibitors: Proposal presented to use Viper (information sent to board for review)
 - Budget: Reviewed by board for next meeting
 - Conference proposals: Reminder to members included in June newsletter
 2. Scholarship fundraiser offer
 - A member wants to donate a quilt: Possibly sell raffle tickets or members bid on the 1 item
 - The board likes the idea of raffle tickets!
 3. Math Summit update
 - NOSS & AMATYC partnership
 - Meredith to confirm that the EAI Network is in agreement with partnering with AMATYC's equity committee to co-sponsor the webinar in July.

Meeting adjourned at 2:58 p.m. Eastern