



Agenda Executive Board Meeting

May 26, 2018

The board convened at 9:08 a.m. CST

Present: Deb Daiek, Denise Lujan, Patrick Saxon, Mary Zimmerer, Meredith Sides, Annette Cook

Guests: None

Absent: None

Discussion Items

1. Secretary's Report (Meredith)

- Election nomination procedure. Discussion about communication for people who have submitted nominations. Deb will be sending an acknowledgement of receipt to those who have submitted so far. There was discussion about the election committee process.
- Meredith provided an update about the name change survey. There were 556 responses to the survey. Discussion about the possibility of a name change and the reasons respondents listed. Meredith and Nara are going to code the name options respondents gave as a priority for the board to look at in June.
- JDE tabled discussion discussed again. Denise will be discussing the offer to Hunter next week.
- Discussion about bylaws. Meredith, Annette, and Denise will be reviewing the bylaws and making suggestions for change before the June call.

2. Treasurer's Report (Patrick)

- Final expenses for 2018 conference. We got a report from Jeanine. We lost about \$100,000 on the conference (including attrition, about \$146,000), but it will be until July or August before we get the final fiscal report for the organization. Conference attendance was roughly 60% of what was projected, and the board and conference committee are deeply concerned that conference attendance is decreasing sharply over the past two years.
- Discussion about the expense of doing an audit every year.

Motion to change the PPH about the mandatory audit every year to the new wording: to "as needed" due to cost concerns. An audit adds about \$2000 to the tax filing expense

annually. Tax filings will still be done on a yearly basis. All financial transactions will still be posted on the Drive. Three board members have access to all NADE bank accounts.

First: Meredith Sides

Second: Denise Lujan

Discussion

Motion passed 4-0

- Discussion about Marriott accounts.

3. Vice-President's Report (Mary)

- General update about chapter reports. Mary is missing reports from five chapters.
- New York and Indiana chapters. INADE has lost most of their executive board. One individual has offered to serve as President, though she has moved to a different state. The New York chapter is also struggling.
- Grant approvals:

Motion to approve IDEA for Type A grant to bring Annette Cook to their conference as a keynote speaker and PADE for Type B grant to do the strength finders book for the board.

First: Meredith Sides

Second: Denise Lujan

Motion passed 4-0

4. President-Elect's Report (Denise)

- Denise gave an update about the committee and networks. She has had good communication with these groups, especially the network chairs. However, she has had trouble with some of the committee chairs not communicating with her. There will be some changes to the committee chairs in the near future. Discussion about some of the questions that the committees and networks had for the board. Discussion about removing the \$5 charge for an extra network.

Motion to remove the \$5 charge for extra networks.

First: Denise Lujan

Second: Meredith Sides

Discussion

Motion passed 3-1

Motion to approve the following budget requests from committee and networks: Cultural diversity website, Marketing social media management system and facebook promotional ad, awards committee plaques/shipping, and IRW network domain name.

First: Denise Lujan

Second: Meredith Sides

Discussion

Motion passed 4-0

- Discussion about the NADE Digest. Denise's source Danielle has experience with this type of publication and is willing to do the job as a co-chair.

Motion to approve Danielle Aquilline for the new NADE Digest co-editor.

First: Meredith Sides

Second: Mary Zimmerer

Motion passed 4-0

- Discussion about a proposal with McGraw-Hill that Denise created. We are going to all carefully consider this and talk about it further.
- Discussion about the Accreditation Commission.

Motion to transition the Accreditation Commission to an Assessment and Evaluation Committee.

First: Meredith Sides

Second: Mary Zimmerer

Discussion

Motion failed 1-3

- Changes in committee and networking chair's job description within the PPH. Denise and the Networks and Committees have several suggested changes to their relevant parts of the PPH.

Motion to approve proposed changes to Network-specific policies in the PPH.

First: Denise Lujan

Second: Mary Zimmerer

Motion passed 4-0

Motion to approve proposed changes to committee-specific policies in the PPH.

First: Denise Lujan

Second: Mary Zimmerer

Motion passed 4-0

12:30 p.m.-2:00 p.m.

Lunch

2:00 p.m.-4:30 p.m.

5. President's Report (Deb)

- Deb will be talking to Senator Pavlov (Michigan) for about a fifteen minute meeting about developmental education.
- Discussion about promotional materials. We want to put resources for members on the website for them to show people info about developmental education. Discussion about putting a sample "elevator speech" in the newsletter.
- AC changes
- Strategic planning/goals

- Discussion about the possible keynote speakers that have been put forth by the conference committee. The board approves having Dr. Alex Madva and Monica Pearson as our keynotes for 2019 conference. Meredith is going to try to see if Monica Pearson's speaking fee will come down a little bit.

Motion to approve the proposed speakers for 2019 conference.

First: Meredith Sides

Second: Mary Zimmerer

Motion passed 3-1

- Alexis Stranahan will be invited as a distinguished guest for a short speech on the Friday keynote. She is from Georgia and has a neuroscience research lab.

Meeting adjourned at 6:00 p.m. CST