



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

Minutes for Executive Board Meeting

November 6th, 2020

Executive Board Conference Call

The board convened at 2:00 p.m. Eastern

Present: Denise Lujan, Meredith Sides, Dan Nelson, Glynis Mullins, Carol Mueller, and Annette Cook

Guests:

Absent:

1. Review of Minutes (Board)

Motion to approve the minutes from the October 9th, 2020 virtual Zoom meeting

First: Annette

Second: Carol

Discussion:

Motion passed 6-0

2. President's Report (Denise Lujan)

- Update: All candidates regarding elections have been contacted. Candidates on the ballots are excited and ready to go!
- Discussion about selecting and reviewing applications of the candidates for Treasurer. Applications sent to board members for review. Discussion of the selection process. Discussion of tentative Timeline of the selection process.
- Discussion of the CAPR Report and if a response is required. Suggestion for the board to read the report in detail for further discussion at the December board meeting.
- Reviewed and updated the Programs of Promise application. Discussion about how to market to members. The board will test the updated form by using the link sent from Annette.
- Discussion about revisiting the idea of a NOSS Advisory taskforce. Discussion placed on hold until December board meeting.
- Discussion about revisiting the Strategic Plan - Mission & Vision Statement.

3. President Elect's Report (Meredith Sides)

- The Membership Task Force brainstormed and generated a list of ideas to increase NOSS membership. The board reviewed and discussed moving forward with a few of the ideas immediately.
- Discussion about changing the due dates for reports from the Network/Specialty Areas. Suggestion to move the goals report to June 1st and the activity report to May 1st. Recommendation to maintain a mid-year progress report (semester report) including a checklist agreement along with a list of expectations for each Network/Specialty Area.

4. Vice President's Report (Dan Nelson)

- Update on Chapter Activity reports: Chapters are working hard to get activity reports by the December 1st due date.
- Discussion about name change for tax purposes. Note: When filing taxes, the accountant submits a note about the name change.
- Discussed newsletter submissions.
- Update on messages to chapter officers
- Dan presented at the SCOSS conference
- Denise presented at the TADE conference

5. Secretary's Report (Glynis Mullins)

- No Report

6. Treasurer's Report (Carol Mueller)

- The tax return is completed and ready for submission.

Motion to approve the tax return and submit.

First: Carol

Second: Dan

Discussion:

Motion passed 6-0

- Current Balance: \$335,973.71

7. Conference Manager/Executive Assistant's Report (Annette Cook)

- Executive Assistant
 - Membership and Google stats updated.
 - Election update -- Timeline: election begins November 30th and ends December 15th; President notifies candidates by December 30th; post results in January newsletter and on website
 - Discussion about free memberships to chapters (request from NCOSS).

- Discussion about sending the Newsletter to all contacts.
- Discussion about Lumen Learning webinars. The board agreed to send an email with this info and JARIHE, and resources
- Conference Manager
 - Discussion about Conference Committee call to action. A suggestion that each board member could add NOSS 2021 logo to NOSS email signature to help market
 - Discussion about deadlines and options for the NOSS 2021 conference: IF...virtual vs. canceling. Suggestion to the board to prepare to have more discussion at the next meeting.
 - Discussion about ribbons this year. The board agreed not to have ribbons this year.
 - Discussion about a Conference Ad in AMATYC's *MathAMATYC Educator*. The price is \$300/half page or \$450 full page. Suggestion to inquire about how many people receive the *MathAMATYC Educator* before making a final decision.

Next meeting: December 4th, 2020

Meeting adjourned at 4:08 p.m. Eastern