



NATIONAL ORGANIZATION FOR STUDENT SUCCESS

## Minutes for Executive Board Meeting

**October 9th, 2020**

**Executive Board Conference Call**

The board convened at 2:00 p.m. Eastern.

Present: Denise Lujan, Meredith Sides, Dan Nelson, Glynis Mullins, Carol Mueller, and Annette Cook

Guests:

Absent:

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### **1. Review of Minutes (Board)**

Motion to approve the minutes from the September 10th virtual Zoom meeting

First: Annette

Second: Denise

Discussion:

Motion passed: 6-0

### **2. President's Report (Denise Lujan)**

- Update on the Michigan conference – Conference was excellent!
- Update on the partnership with NCDE regarding upcoming projects to promote professional development opportunities for NOSS members.

### **3. President Elect's Report (Meredith Sides)**

- Update on the Membership Task Force – The board reviewed the updates and agreed with developing a task force list to involve other members of the organization.
- Feedback provided to the board on conference travel concerns. Institutions not having a budget for travel in the upcoming year might cause some challenges. Board agreed to continue monitoring the situation throughout the year.

### **4. Vice President's Report (Dan Nelson)**

- Update provided on the IOWA annual conference that was held virtually.
  - a. Hawks sponsored the zoom meeting, along with providing swag through mailouts.
  - b. Great conference!

- Grant request: Pennsylvania Type B grant request for \$180 to sponsor faculty professional development by reading a book. The funds would purchase the books for all participants.

Motion to approve the Type-B grant. Request financial assistance to purchase books for all participants of the faculty professional development opportunity.

First: Denise

Second: Annette

Discussion:

Motion passed: 6-0

## **5. Secretary's Report (Glynis Mullins)**

- A big thank you to the board for the Canva upgrade to Canva Pro!!!

## **6. Treasurer's Report (Carol Mueller)**

- Update on the challenges with the insurance policy- policy is in good standing!
- Review of the EAI Network Mission Statement with the board. Discussion about sending an updated list to networks to validate that all network members are notified of meetings, changes, and updates.
- The financial report from the 1<sup>st</sup> quarter was presented and reviewed with the board. The financial information included the expenses and income from July 2019 through September 2020.

## **7. Conference Manager/Executive Assistant's Report (Annette Cook)**

- Conference Manager
  - Update on Conference Committee applicants. Review and discussion of applicants to obtain approval from the board. The board agreed that Bea Houston and Amy Tankersley approved for the Conference Committee positions.

Motion to approve Bea Houston for the Registration Coordinator and Amy Tankersley for the Program Coordinator positions.

First: Annette

Second: Meredith

Discussion:

Motion passed: 6-0

- The tentative conference schedule was presented to and reviewed by the board. Suggestion for the board to continue to check as updates are made to the conference schedule.
- A discussion that AV quotes are being obtained. More discussion required in the future.

- Math Summit update provided to the board.
- Executive Assistant
  - Discussion regarding a NOSS member who was contacted by an exhibitor. The board agreed to look into this situation with the hopes this will not happen again. The board wants members to be assured; NOSS does not provide any information to exhibitors without permission. Confidentiality is of importance to the organization.
  - The link on the NOSS website to the Curriculum Academic Standards (CAS) no longer exists.
  - Update on the status of the Treasurer position. Two applicants for this position.
  - Update on members who requested to do a webinar. The next step will be to develop some guidelines for members to do a webinar hosted by NOSS.
  - TPSE -- Transforming Post-Secondary Education in Mathematics. A discussion that the board members will join TPSE. The board is excited to collaborate with another great organization!
  - Discussion about the candidates for the 2020 NOSS Board Election – Reviewed each candidate packet and decided on the candidates for the 2020 Vice President ballot.

Meeting adjourned at 3:06 p.m. Eastern.