



Minutes Executive Board Meeting

September 8, 2017
Meeting at National Harbor, Maryland

The board convened at 9:00 a.m. EST

Present: Robin Ozz, Deb Daiek, Patrick Saxon, Meredith Sides, Annette Cook

Guests: None

Absent: Mary Zimmerer

Discussion Items:

1. Review of Minutes (Board)

Motion to approve the minutes from August board meeting.

First: Meredith Sides

Second: Deb Daiek

Motion passed 3-0

2. General Discussion (Board)

- Discussion about last year's budget and this year's projected budget
- Discussion about how to address some of these items with the membership at the 2018 conference membership.
- Discussion about the *NADE Digest*. Naomi Ludman has resigned as the NADE Digest editor, and she has recommended Jennifer Rogers as a potential replacement. Naomi has served a long time as the editor, and the board commended her service in an email. Discussion about the NADE Digest and this being an opportunity to re-brand the Digest with a new name, new focus, etc. Discussion about posting a position announcement for the NADE Digest editor, which the board agreed to do and then interview candidates at the 2018 NADE conference.
- Discussion about NADE webinars. Discussion about some of the options for a webinar hosting platform to begin offering webinars for the members of NADE. GoToWebinar is the more interesting platform to the board and can possibly integrate with our Wild Apricot platform. The recommendation is to set up the presenters first

and then begin paying for the platform. Robin will set the schedule for the next six months or so.

- Discussion about AMATYC. The board agreed that NADE will contribute \$2000 to the Developmental Math Summit with AMATYC. Robin will be putting together a written agreement. AMATYC would contribute approximately the same amount to NADE for the 2020 NADE conference.

3. Vice-President's Report (Phone Call with Mary Zimmerer)

- MDEC submitted a Type C grant to host the accreditation commission training
- MDEC submitted a Type D grant to send the president to the NADE conference
- SWADE submitted a Type B grant to bring in Hunter Boylan
- LAANE submitted a Type B grant to bring in speaker Linda Nielson for their conference
- MADE submitted a Type A grant for Robin to go to conference, Type B grant Dr. Samuel Jones for keynote speaker, and Type D grant to send president to the NADE conference

Motion to approve the above grant requests.

First: Mary Zimmerer

Second: Meredith Sides

Motion passed 4-0

4. General Discussion (Board)

- Hunter sent an email to Deb asking what role the board wanted him to play at the 2018 conference.
- Discussion about research ideas, including the possibility of co-sponsoring a graduate conference with Grambling and/or LADE. The board made the decision to revise the research committee to review research each month and respond to articles to show what the article says. Discussion about another committee with the focus of developing researchers within the organization. Robin will post a job description of the Research Coordinator. Mary and Meredith will try to work with LAANE and Grambling to plan a conference for graduate students.
- Annette went through a list of items sent to her by Pat Koziol so the board could go through and decide what we should keep and what we shouldn't keep.
- Discussion about exhibitor ads in guidebook, since the 2018 is planning to not have a printed program. For the sponsor's link, Annette proposes a change for what was originally included in the package, so that anyone who buys platinum, gold, or silver will include a link on the sponsor's page of Guidebook. We can only offer three banner ads. The board is fine with offering banner ads for \$1500. In conjunction with events (e.g., Cengage sponsors the graduate student event) to be included on the event page in Guidebook.
- Discussion about Membership Renewal decisions and office update

- Annette gave an update about the mess that was the membership records from Pat. She has been diligently going through to try to reconcile all of the records and ensure accuracy.
- The updated membership numbers are 2,065 members. 802 renewal is overdue. Annette's plan is to send out renewal notices 14 days before due, 7 days before due, and the day due. After 30 days, if they haven't paid after thirty days, they get a grace period. After 60 days after due, they would get lapsed and moved to the contacts list.
- Annette has a proposal to offer a couple of months of membership free to those who are on the contact list, but who aren't members. Robin will do a personal note from the President of NADE and will send that to Annette, who will send it to contacts and lapsed members.
- Discussion about JDE and several recent issues
- Discussion about NADE Committee budget requests

Motion to approve the committee budget requests

First: Deb Daiek

Second: Patrick Saxon

Motion Passed 3-0

- AC Information share – Conference call/Budget – AC is moving to Skype, which will be a free conference call system for them, which will save about \$1000 a year. The AC is asking for approval to put an article in the newsletter. They are also asking to be connected with the Achieving the Dream Data Coaches.
- Discussion about SPINs – Jerry quit as brain compatible learning; we will also be removing the workforce SPIN

Motion to remove the Brain Compatible SPIN and the Workforce SPIN

First: Meredith Sides

Second: Deb Daiek

Motion Passed 3-0

- Discussion about the December meeting location and dates. Dates right now are Friday, December 1, to Monday, December 4. Robin is going to investigate further info about the hotels in San Francisco and Los Angeles

Meeting adjourned at 1:10 p.m. EST